Who We Are & What We Do

Established in 1960, the New York State Office of General Services provides essential support services for the operations of state and local government.

Procurement Services is the State’s central procurement office responsible for managing nearly 1,500 contracts for goods and services needed by government entities.

Who We Are

• Bruce Hallenbeck – Assistant Director
• Joseph Hodder – Team Leader
• Jose DeAndres – Contract Management Specialist
• Marcos Ortiz - Contract Management Specialist

How to Contact Us

Jose DeAndres:
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Transportation Team Overview

Remember: Get Your Authorized User Number

Who can use our contracts?

• State agencies
• Local governments (counties, cities, towns, villages)
• Public and private schools and universities
• Charitable not-for-profit organizations
• Public authorities and public benefit corporations

How do I use them?

To use our contracts you must complete an eligibility application to receive an authorized user number.

Where to find the eligibility application:

www.nyprom.sgs.ny.gov/sites/default/files/EligibilityApplicationForm.pdf

Today’s Agenda

• Who We Are & What We Do
• Roadway Materials Contracts
  – What is on contract
  – How to use them
• Price Adjustments & Contract Updates
• Helpful Resources
Roadway Material Contracts

Statewide Contracts

Group 31502 – Award #22897
- For Comprehensive Bituminous Concrete
- Contract ends: 02/28/17
- It includes Hot Mix Asphalt & Cold Patch
- Note: Group 31504 for Cold Patch has been eliminated

Group 31555 – Award #22787
- Comprehensive Liquid Bituminous Materials
- Contract ends: 03/31/16
- It includes:
  - Asphalt Emulsions; Chip Seal - Conventional & Fiber Reinforced; Cold Recycling; Heater Scarification; Joint & Crack Filler/Sealer; Microsurfacing; Quick Set Slurry Seal; and Paver Placed Surface Treatment – Conventional & Rubber Modified

How to Use These Contracts

- Users can purchase from any contractor listed in any of the NYSDOT Regions. There are no purchasing restrictions by NYSDOT Region or by County, when selecting a contractor. Please consider all the closest listed awardees located in your county and all the counties around you (including the surrounding counties that fall in a different NYSDOT Region) before sending the included Quick Quote Form.
- Prices included in the contract are the ceiling prices that a contractor can charge you.
- Items that are not listed in the price pages cannot be bought through this contract. No exceptions.
- Keep the Microsoft Excel format of the Quick Quote form. Send it as an email to the contractor.

Quick Quote Form

- This form allows you to create competition which may mean lower prices.
- Fill out this form on the contract page.

Quick Quote Form

- You decide what they need and fill in the form.
- A phone call to the closest NYSDOT residency (or even a vendor) can help you to estimate your project’s needs.
Price Adjustments & Contract Updates

Price Adjustments
- The contractors may make price adjustments in their invoices.
- Price adjustments are found at the contract’s webpage.

Contract Updates

Recent Updates
- Group 33700 - Fine & Coarse Aggregates
  - In place until November 2015
- Group 33713 – Ready-Mixed Concrete
  - In place until 2017

Getting Contract Updates
- Sign-up for the Purchaser Notification System to receive contract updates!
- Visit www.nyspro.ogs.ny.gov for more information.

Helpful Resources

- OGS | ogs.ny.gov
- Purchasing Forum | purchasingforum.ogs.ny.gov
- NYS Procurement Council Guidelines | ogs.ny.gov/BUPC/SPC.asp
- Empire State Development | empire.state.ny.us
- New York State Contract Reporter | nyscr.ny.gov
- Office of the State Comptroller | osc.state.ny.us
- National Institute of Gov. Purchasing | nigp.org
- SAMPO | nysampo.org
- NASPO | naspo.org

Website & Contact Information

- Contact us today
  (518) 474-6717
  customer.services@ogs.ny.gov
Questions?